

**Errors and Omissions Loss Prevention Fees**  
Members \$105 per participant  
Non-members \$125 per participant

Registration fee includes instruction, and loss prevention manual. Overnight accommodations and all meals are the attendee's responsibility.

### **Eligibility Requirements**

Anyone may attend an errors and omissions loss prevention seminar. Attendance is required every three years for agents who have their errors and omissions coverage with WestPort Insurance Company in order to obtain the discount. Attendance requirements for the discount are based on the agency size which is covered on the other side of this brochure. **This course may also be used for continuing education credit for both property casualty as well as life and health agents.**

### **Cancellation policy**

Cancellations received within 10 days of the institute date will receive a refund of 50% of the registration fee. **Cancellations the day of the program and no-shows will not receive a refund or be allowed to transfer any of the registration fee to another date.** You may transfer 75% of your registration fee to another class up to the day before the class is held. Substitutions are honored at any time without penalty.

**8 HOURS CONTINUING  
EDUCATION CREDIT  
(Including 3 hours of Ethics)!!**

**Want to Register On-Line?**  
*You can!*

[www.aiia.org](http://www.aiia.org)

**Our full catalog of Education Courses  
is available On-Line!**

[www.aiia.org](http://www.aiia.org)

### **Course Time**

**8:00 A.M. - 5:00 P.M.**

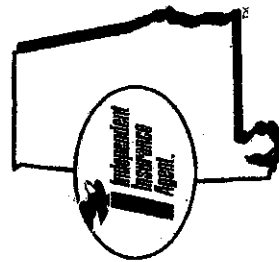
**In accordance with Title III of the Americans with Disabilities Act, registrants are asked to advise AIIA of any disability so that we may make arrangements to accommodate you. Please call (205) 326-4129.**

**ERRORS & OMISSIONS**

**2010**

**ANNUAL SCHEDULE**

**PRESENTED BY  
ALABAMA  
INDEPENDENT  
INSURANCE  
AGENTS**



## E&O LOSS CONTROL SEMINARS

**OVERVIEW:** The E&O Loss Control Seminar is designed to assist agents in recognizing and controlling the loss exposures that exist in the day to day operations of an agency. The areas addressed during this seminar include:

- Overview of Best Practices
- The Causes of E&O Losses
- Agents' & Brokers' Standard of Care
- The Client Life Cycle
- The Anatomy of an E&O Claim
- E&S and Other Non-Standard Markets
- Risk Analysis & Exposure Identification
- Technology & Agency Automation
- Establishing an E&O Loss Control Program
- E&O Case Studies

## PROVISION FOR AGENCIES INSURED WITH WESTPORT/SWISS REINSURANCE COMPANY:

Attendance at this seminar requires the following:

|                         |                                                                           |
|-------------------------|---------------------------------------------------------------------------|
| <b>AGENCY PERSONNEL</b> | <b>ATTENDANCE REQUIRED</b>                                                |
| 1-7                     | 1 (Agency Principal, Owner, Partner or Officer)                           |
| 8-20                    | 2 (1 Agency Principal, Owner, Partner or Officer) plus 1 producer or CSR) |
| 21-50                   | 4 (2 Agency Principal, Owner, Partner or Officer plus 2 producer or CSR)  |
| 51+                     | 6 (2 Agency Principal, Owner, Partner or Officer plus 4 producer or CSR)  |
|                         | 10 (3 Agency Principal, Owner, Partner or Officer plus 7 producer or CSR) |

## DATES & LOCATION

**DOTHAN**  
January 19, 2010  
Courtyard by Marriott  
3040 Ross Clark Circle

**BIRMINGHAM**  
March 25, 2010  
June 23, 2010  
September 23, 2010  
December 15, 2010  
AIAA Office  
141 London Parkway

**MONTGOMERY**  
January 20, 2010  
December 14, 2010  
Auburn U. - Montgomery  
7430 East Drive

**HUNTSVILLE**  
March 23, 2010  
Four Points Sheraton  
1000 Glen Hearn Blvd

**MOBILE**  
February 23, 2010  
University of S. Alabama  
307 N. University Blvd.

**TUSCALOOSA**  
February 2, 2010  
Bryant Conference Center  
240 Bryant Drive

**SHEFFIELD**  
July 15, 2010  
Holiday Inn-Sheffield  
4900 Hatch Boulevard

**GULF SHORES**  
October 20, 2010  
Craft Farms Golf Resort  
19995 Oak Road West

## REGISTRATION FORM

One person per form - duplicate if necessary.  
Course Time: 8:00 a.m. - 5:00 p.m.

Class Attending \_\_\_\_\_ City \_\_\_\_\_ Date \_\_\_\_\_

Name (Print) \_\_\_\_\_ AL Producer License # \_\_\_\_\_

Agency/Company Name \_\_\_\_\_

Business Mailing Address \_\_\_\_\_

Your E-mail Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

( ) \_\_\_\_\_ ( ) \_\_\_\_\_  
Phone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

Are you currently insured with WestPort Insurance Company? \_\_\_\_\_ Yes \_\_\_\_\_ No

Are you a member of AIAA \_\_\_\_\_ Yes \_\_\_\_\_ No

Course Registration Fees: \$105 per member, \$125 Non-members,

Amount Enclosed \$ \_\_\_\_\_

Paid by (Circle One) CHECK VISA MasterCard or AMEX

Credit Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

Name as it appears on card (PRINT) \_\_\_\_\_

Authorized Signature \_\_\_\_\_

**Make checks payable and mail to:**  
**Alabama Independent Insurance Agents.**  
141 London Parkway  
Birmingham, Alabama 35211  
(205) 326-4129 • Fax (205) 326-3086